# Application for extension period (Teacher Education)

## Student’s personal information

Family name:

Given names:

Date of birth (dd.mm.yyyy):

Study group:

I have checked my contact information from the student desktop Pakki (Pakki > choose your name from the right top corner > settings > contact information) and I confirm my contact information is up to date. [ ]

If the extension period is granted, the student will be recorded as present for the granted period. The student cannot be recorded as absent for the extension period.

## Application fee

The application processing fee of 50 EUR must be paid via [HAMK Shop](https://shop.hamk.fi/tuote/processing-fee-for-study-right/). The application will be processed after the payment is received.

## Study Plan

| **Uncompleted courses/modules** | **Credits** | **Time of completion** |
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A free-worded rationale for the extension period (no attachments):

### Student’s signature:

Date and place:

Signature:

The application must be sent to aokk-opintotoimisto@hamk.fi.

### Student affairs office fills in:

Application received:

Student’s period of right to study:

Notice:

### The proposal by the Guidance counsellor

I recommend granting the extension period as follows:

I recommend rejecting the application [ ]

Reasons for rejection:

### The decision by the Head of Degree Programme | Decision number OP

Extension period will be granted according to the guidance counsellor’s proposal [ ]  or

Extension period will be granted as follows:

Extension period will not be granted according to the guidance counsellor’s proposal [ ]

Date and signature:

Notification of the decision was sent to the student:

Archive: Student affairs office

### Appeal instructions:

The student may appeal the decision by submitting a written appeal addressed to the Examination Board of Häme University of Applied Sciences, address PO Box 230, FI-13101 Hämeenlinna within 14 days of being notified of the decision.